

RIVERSIDE LOCALSCHOOLS

Educating Excellence

585 Riverside Drive • Painesville • OH 44077

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Charles Schlick, Assistant Superintendent

RIVERSIDE LOCAL SCHOOLS Official Transcript Submission Form

Certified Staff Members

Employee Name _____ Date _____

Building _____

College / Institution on Transcript _____

Date Transcript Processed _____

Reason for Submission (Check all that apply):

Salary Step Increase _____

Academic Incentive Reimbursement _____

LPDC – Completed Coursework _____

*Indicate here the updated Education Level with the receipt of this transcript:

BA+9___ BA+15___ BA+24___ MA___ MA+9___ MA+15___ MA+30___

Employee Signature

Date